

## SO, PLEASE

### *Remember...*

- Before spending a penny on alterations or signage, ask the Municipal Building Department if a **Heritage Application** or **Heritage Sign Application** is required.
- **Heritage Applications** are free of charge.
- HPH members are available to answer questions regarding the planning of restorations, paint colours, additions, alterations or signage prior to commencement.
- The Ontario Heritage Act, as well as Municipal Bylaws, support heritage conservation in the Municipality of Port Hope.
- Be informed, seek guidance before beginning any project on a designated building.

## WE'RE HERE

### *to Help*

#### FIRST

- All DESIGNATED buildings require a **Heritage Application** before any alterations can be made
- All DESIGNATED buildings require a **Heritage Sign Application** before signs are erected
- Therefore, before PAINTING or ERECTING A SIGN, REPLACING a ROOF or a WINDOW, or making any STRUCTURAL ALTERATION, visit the Municipality of Port Hope Building Department. Obtain **Heritage Applications**, and find out if a building permit is required.

#### SECOND

- Consult with HPH to discuss proposed plans or ideas

#### THIRD

- After consultation with HPH, submit the **Heritage Application** or **Heritage Sign Application** to the Municipality of Port Hope Building Department with detailed drawings, photos and description of the work to be done

#### FOURTH

- The building department will forward documentation to HPH for review and approval, and will notify you when the **Heritage Application** is approved

#### FIFTH

- Contact the Municipality of Port Hope Building Department for any further permits and approvals



With over 200 designated properties, the Municipality of Port Hope is recognized as an outstanding example of heritage conservation.



MUNICIPALITY OF  
PORT HOPE

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### Preserving Our Heritage

The passing of the Ontario Heritage Act established the responsibility of governments to identify and conserve our built heritage. In response to this Act, the Heritage Port Hope Advisory Committee (HPH) was formed.



### What is HPH?

HPH is a committee of local citizens who are interested and knowledgeable in heritage matters. Members appointed by the Municipal Council advise on all matters concerning the preservation of heritage properties within the municipality.

### Specific Functions of HPH

- review properties for designation
- assist in the designation process
- liaise with experts regarding maintenance and restoration of older buildings

- work with other heritage organizations such as the Architectural Conservancy of Ontario (ACO), Community Heritage Ontario (CHO) and Heritage Canada
- review applications for exterior additions or alterations
- recommend Certificates of Commendation for the restoration and preservation of properties
- encourage rehabilitation and restoration of heritage buildings
- review applications for new buildings adjacent to designated heritage properties

### Designation is . . .

- a process under the Ontario Heritage Act that gives a property a special status
- registered on the title of the property
- protection and preservation of the architectural history, contextual and historical aspects of the building
- a positive means of increasing the value of your property. Research conducted by Dr. Robert Shipley concluded that the rate of sales among individually designated properties was equal to, or greater than, the general rate of sales of properties within a community. Additionally, property values of historic buildings significantly outperformed the appreciation rates of non-historic properties



- a means of recognizing heritage architecture that does not require an owner to restore a property to its original condition or appearance
- recognized with a plaque

All buildings in a Heritage District are Designated



### Guidelines for Designation

Designation describes the following characteristics:

- the age of the building
- the style or period of the building
- the association of the building with: a prominent architect, builder, a notable person of the community or an important historic event
- the uniqueness of the building
- the association with historic landscapes, waterways and roads

Grants and loans information is provided in the "Heritage Building Incentive Programs" brochure available at the Municipal Office.